

Policy Number: 1203
Policy Title: Policy, Regulation &
Procedure Manuals
Date Adopted: November 20, 2013

Purpose

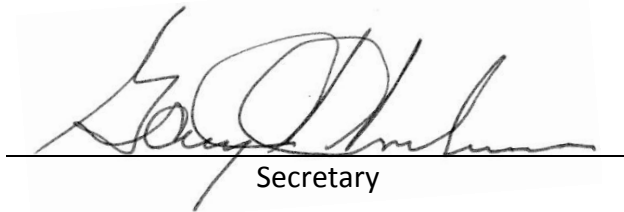
To formally document and communicate the policies, regulations, and procedures of the Board.

Policy

All policies approved by the Board shall be formally documented. The policies will be maintained in a Policy Manual for reference by the Board, CSB staff, and contract agency personnel. Policies no longer applicable due to revisions or cancellation will be retained separately. Board members shall receive a copy of the Policy Manual.

Regulations will be maintained in a Regulation Manual for reference by Board, CSB staff and contract agency personnel. A Procedures Manual containing procedures relevant to program operations will be maintained by the issuing authority as appropriate.

Approved


Secretary

November 20, 2013

Date

Policy Adopted:	November 1975
Revision Adopted:	June 1980
Revision Adopted:	December 1985
Revision Adopted:	November 15, 1989
Policy Readopted:	December 22, 1993
Policy Readopted:	August 24, 1994
Revision Adopted:	April 23, 1997
Revision Adopted:	March 29, 2000
Revision Adopted:	June 25, 2003
Policy Readopted:	March 25, 2009
Policy Readopted:	November 20, 2013